

QUAKER STATION EMERGENCY ACTION GUIDELINES

EVENT	WHAT YOU SHOULD DO
<p>* When calling 911 or 2911, provide this information:</p> <ul style="list-style-type: none">• Type of emergency• Location (building and room number)• Your name• Unless you must leave, stay on the phone as needed	<p>If elevators are inoperable, people in wheelchairs should be moved to a stairwell and await assistance. Alert UA police at ext. 2911 that this person needs assistance.</p> <p>If you are calling from a non campus phone such as a cell phone you must dial (330) 972 2911 to reach UAPD dispatch.</p> <p>All emergencies need to be reported to UAPD Dispatch Center.</p> <p>Building Emergency Response Leader (BERL): Julie Lough BERL (Alternate 1): Bea Owen</p>
<p>Fire</p>	<p>Immediately stop what you are doing and exit area. (do not use elevators)</p> <p>Pull closest fire alarm pull station.</p> <p>Report to your designated evacuation rally point.</p>



Telephone Bomb Threat Checklist

An c on e nc nd eco eo ec e Do no ne p ec e De end yo c n e e
 c e nd yo eep ec e n o efo eo c nfo on po e

ee eo on oe p ode	c e eo oe p ode
en eo on oe p ode	D d yo p ce eo f o y
doe eo oo e	yo dd e
nd of o	yo n e
c o d n of e e	

e of C	D e	one N e C ece ed o
Accen Loc M dd e p n c Af c n o ce Lo d c py no c ed	M nne C on Co e en De e e eo peec D nc D o ed ed	B c o nd M c ne M c Off ce None ff c L n e n An o ce A p ne O e